



**Hiring of Individual Consultant to Prepare & Design Assessment Framework for Assessment Unit,
SEF**

Sindh Education Foundation (SEF), Government of Sindh (GoS) invites CVs from the eligible Individual Consultant for the titled “**Hiring of Individual Consultant to Prepare & Design Assessment Framework for Assessment Unit, SEF**” who will be required to provide consultancy on Prepare & Design Assessment Framework elaborated in the Terms of Reference (TORs). This advertisement along with the TORs are also available on the websites of SEF www.sef.org.pk & www.ppms.pprasinhd.gov.pk respectively.

The prospective Individual Consultant(s) must meet the following eligibility criteria duly substantiated with documentary evidences:

1. The consultant must have a Ph.D. degree in Student Assessment or Education Leadership and Management or in the relevant discipline with minimum of 10 years of experience in public/private educational setups of high repute at national/international level. A vast experience of design and development of assessment policy, model, framework, sampling and data, analysis, measures and outcomes.
2. Age limit of Individual Consultant is maximum 55 years.
3. Consultant must be registered with FBR

Interested individual can submit his / her CVs duly sealed in envelope(s) to Procurement Department, SEF after the upload on websites. The Individual will be selected in accordance with the provision of Rule 72 (8) of SPP Rules 2010 (Amended 2019) Methods for Selection of Consultants – (8) Selection Process of Individual Consultants.

The last date of submission of CV(s) is **June 14, 2023 till 03:00 p.m.** The CV(s) shall be opened on the **same date at 03:30 p.m.** at **SEF HEAD OFFICE NICL BUILDING, 1ST FLOOR, SURVEY NO. 183/4, ABBASI SHAHEED ROAD, KARACHI CANTONMENT AREA, KARACHI, PAKISTAN**, in the presence of Consultant Selection Committee & Individual Consultants whosoever may like to attend the CVs opening meeting (In case of any holiday/law-and-Order situation/mishaps the last date of CVs opening date will be on next working day). The address should be marked on the envelope(s) to the Procurement Department of SEF.

Procuring Agency may reject any or all bid(s) without giving any reason(s). The whole process shall be subject to Provisions of SPP Rules 2010 (Amended 2019) and the PA reserves the right to cancel bidding process at any time prior to acceptance of proposal(s)/bid(s) as per Rule 25(1) of said SPP Rules 2010 (Amended).

**S/d
Deputy Director
Procurement Department**



TORs for consultant to review the existing Student Assessment Framework (SAF)

Sindh Education Foundation (SEF) is looking to engage an individual consultant on short-term basis to review the the student assessment model of the Foundation Assisted Schools (FAS) and Centers under the umbrella of Sindh Education Foundation (SEF) catering to the formal and non-formal based educational programs across Sindh.

Background

The Sindh Education Foundation (SEF) has more than 2600 Foundation Assisted Schools (FAS) and Non-Formal Education Centers across Sindh which are run in partnership with individuals and organizations under the Public Private Partnership (PPP) modality of the Foundation. As part of the accountability framework, the Foundation as instituted Annual Students' Assessment (Quality Assurance Tests - QATs) to gauge the academic performance of the schools. The partnership contract of the Foundation defines the minimum standards based on which the students and schools are to be assessed while the assessment itself is carried out by a third party and the financial support of the schools thus linked with the school's academic performance.

Consultancy task

The Foundation's outreach has notably expanded in the last couple of years and at the same time the Foundation Assisted Schools (FAS) and Centers have faced the challenges of the pandemic and most recently the devastation caused by the floods results in learning losses and the difficulties in executing field-based activities, one of which has been the Annual Students' Assessment. The Annual Students' Assessment model instituted at the Foundation has been in place since long and has been a tried and tested model, however, the challenges of scale, the globally changing educational paradigm with increase reliance on technology and factors beyond the control of the Foundation make a case to review the current model and improve it in accordance with contextual needs and strategic objectives of the Foundation.

Thus, with this consultancy, the Foundation aims to institute a Student Assessment Framework (SAF) which will identify the specific thematic areas of sustainability to be analyzed as well as indicators specific for each area identified to be measured. Specific methodology for such assessment as well as the relevant instrument\tool allowing to do such measurements should be developed as well. The consultant will mainly be engaged with the Assessment Unit of the Foundation and will be required to:

- i. Review the existing Assessment Framework of the Foundation. Design and develop the Students Assessment policy, model and framework.
- ii. Provide support in Items development and pre-testing process of the assessment tools, determining the criterion reference and course coverage for English, Maths, science and Sindhi subjects.



- iii. Provide guidance in the use of assessment data collection methods (quantitative and qualitative) and its application.
- iv. Submit recommendations for linking assessment results and findings with training and development inputs.
- v. Recommend SOPs for the revised framework of assessment and conduct orientation session (of at least 02-03 days) for SEF's Training and Assessment team. The venue and logistics will be arranged by SEF.

Duration of Consultancy

06 months (extendable)

Payment Milestones

1. Kick off meeting --- 20% payment release.
2. First report (Designing Item Development Model, Item Selection Criteria Model, Paper Development Model, Designing Assessment Model and recommendation for improving the process which is already implemented), 30% payment release on subject to the approval of the First report.
3. Second report (Designing Assessment Model, Assessment execution/conduction and Implementing Strategies, Result and Report development strategies and linking it with further processes at SEF), 30% payment release on subject to the approval of the Second report.
4. Orientation workshop and Final report --- 20% payment release on subject to the approval of the Final report.

Purposed Mode of Procurement

Consultancy under a lump-sum payment of PKR 2.00 Million (Two Million), inclusive of all taxes and charges (such as medical, travelling etc.) as per SPPRA Rules.

Qualification and Experience

An ideal consultant must have a Ph.D. degree in Student Assessment or Education Leadership and Management or in the relevant discipline with minimum of 10 years of experience in public/private educational setups of high repute at national/international level. A vast experience of design and development of assessment policy, model, framework, sampling and data, analysis, measures and outcomes.

Selection Process

A panel of experts will be conducting interview of shortlisted candidates.