

NBP-0144-2304270002240601

GoS-KHI-05B7D6A0B24DE20A

Non-Judicial**Rs 569,283/-**

Description : Contract - 15(a)
 Principal : Sindh Education Foundation, Government of Sindh [90304167]
 Contractor : Premier DLC Private Limited [40141233]
 Applicant : Umair Riaz Cheema [34101-2475946-1]
 Stamp Duty Paid by : Premier DLC Private Limited [40141233]
 Issue Date : 28-Apr-2023, 02:36:32 PM
 Paid Through Challan : 2023C0220A0C70BB
 Amount in Words : Five Lac Sixty Nine Thousand Two Hundred and Eighty Three Rupees Only

Please Write Below This Line

CONTRACT

THIS CONTRACT ("Contract") is entered into this 14th June, 2023 by and between **Sindh Education Foundation, Government of Sindh** ("the PA") having its principal place of business at First Floor NICL Building Main Korangi Road, Karachi Cantonment, Karachi City, Sindh, and M/s. PREMIER DLC (PVT) LTD (BEACON HOUSE GROUP) having its principal office located at 10-11 Gurumangat Road, Gulberg-III, Lahore, Pakistan.

WHEREAS, the PA wishes to have the Consultant performing the services hereinafter referred to, and

WHEREAS, the Consultant is willing to perform these services,

NOW THEREFORE THE PARTIES hereby agree as follows:

1. Services	<p>(i) The Consultant shall perform the services specified in Annex A, "Terms of Reference and Scope of Services," which is made an integral part of this Contract ("HIRING OF FIRM FOR POST PRIMARY SUBJECT BASED TEACHERS TRAINING").</p> <p>(ii) The Consultant shall provide the reports listed in Annex B, "Consultant's Reporting Obligations," within the time periods listed in such Annex, and the personnel listed in Annex C, "Cost Estimate of Services, List of Personnel and Schedule of Rates" to perform the Services.</p>
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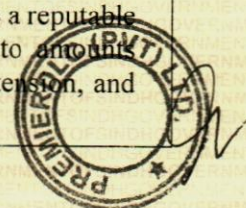


E-STAMP

CONTINUATION SHEET

Government of Sindh

2. Term	The Consultant shall perform the Services during the period commencing <u>14th</u> June, 2023 and continuing through <u>13th</u> June, 2024 or any other period as may be subsequently agreed by the parties in writing.
3. Payment	<p>A. <u>Ceiling</u> For Services rendered pursuant to Annex A, the PA shall pay the Consultant an amount not to exceed Rs.162,652,200/= (One hundred sixty two million & six hundred fifty two thousand two hundred Rupees Only) as the payment term mentioned in Annex C. This amount has been established based on the understanding that it includes all of the Consultant's costs and profits as well as any tax obligation that may be imposed on the Consultant.</p> <p>C. <u>Payment Conditions</u> Payment shall be made in PAK Rupee, no later than 30 days following submission by the Consultant of invoices in duplicate to the Coordinator designated in paragraph 4.</p>
4. Economic Price Adjustment	<p>In order to adjust the remuneration for inflation, a price adjustment provision has been included if the contract has duration of more than 18 months or if the inflation is expected to exceed ----% per annum. The adjustment will be made every 12 months after the date of the contract for remuneration. Remuneration will be adjusted by using the relevant index as per following provision: "Payments for remuneration made in accordance with Clause 3 shall be adjusted as follows: Remuneration pursuant to the rates set forth in Annex C shall be adjusted every 12 months (and, for the first time, with effect for the remuneration earned in the [13] th calendar month after the date of the Contract) by applying the following formula:</p> $R_t = R_{t_0} \times \frac{I_t}{I_{t_0}}$ <p>where R_t is the adjusted remuneration, R_{t_0} is the remuneration payable on the basis of the rates set forth in Annex C for payable remuneration, I_t is the official rate of inflation for the first month for which the adjustment is to have effect and, I_{t_0} is the official rate of inflation for the month of the date of the Contract."] N/A</p>
5. Project Administration	<p>A. <u>Coordinator</u> The Procuring Agency designates Mr. Ali Usman, Deputy Director, Training & Assessment Unit, SEF as Project Administrator for receiving and approving invoices for payment, and for acceptance of the deliverables by the PA & MR. Ali Usman, Deputy Director, Training & Assessment Unit, SEF as Project Coordinator; for the coordination of activities under the Contract.</p> <p>B. <u>Timesheets</u> During the course of their work under this Contract the Consultant's employees providing services under this Contract may be required to complete timesheets or any other document used to identify time spent, as instructed by the Coordinator.</p> <p>C. <u>Records and Accounts</u> The Consultant shall keep accurate and systematic records and accounts in respect of the Services, which will clearly identify all charges and expenses. The PA reserves the right to audit, or to nominate a reputable accounting firm to audit, the Consultant's records relating to amounts claimed under this Contract during its term and any extension, and for a period of three months thereafter.</p>



6. Performance Standard	The Consultant undertakes to perform the Services with the highest standards of professional and ethical competence and integrity. The Consultant shall promptly replace any employees assigned under this Contract that the PA considers unsatisfactory.
7. Confidentiality	The Consultants shall not, during the term of this Contract and within two years after its expiration, disclose any proprietary or confidential information relating to the Services, this Contract or the PA's business or operations without the prior written consent of the PA.
8. Ownership of Material	Any studies, reports or other material, graphic, software or otherwise, prepared by the Consultant for the PA under the Contract shall belong to and remain the property of the PA. The Consultant may retain a copy of such documents and Software.
9. Consultant Not to be Engaged in Certain Activities	The Consultant agrees that, during the term of this Contract and after its termination, the Consultants and any entity affiliated with the Consultant, shall be disqualified from providing goods, works or services (other than the Services or any continuation thereof) for any project resulting from or closely related to the Services.
10. Insurance	The Consultant will be responsible for taking out any appropriate insurance coverage for their personnel and equipments.
11. Assignment	The Consultant shall not assign this Contract or Subcontract any portion thereof it without the PA's prior written consent.
12. Law Governing Contract and Language	The Contract shall be governed by the laws of Islamic Republic of Pakistan or the Provincial Government and the language of the Contract shall be English.
13. Dispute Resolution	Any dispute arising out of this Contract, which cannot be amicably settled between the parties, shall be referred to adjudication/arbitration in accordance with the Arbitration Act of 1940

FOR THE PA

Signed by: _____

Director Training & Assessment Unit
Sindh Education Foundation
Government of Sindh.

FOR THE CONSULTANT

Signed by: _____

Riffat Zareen
Head PDLC
M/s. PREMIER DLC (PVT) LTD
(BEACONHOUSE GROUP)

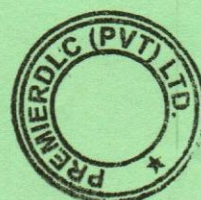


LIST OF ANNEXES

Annex A: Terms of Reference and Scope of Services

Annex B: Consultant's Reporting Obligations

Annex C: Cost Estimate of Services



Sindh Education Foundation

Government of Sindh

TORS

Request for Proposal (RFP)- SEF, GoS

Post Primary subject based SEF Teachers Training for 03 years 2022-23 till 2025

The Sindh Education Foundation was established in 1992 under the Provincial Assembly Act as a semi-autonomous Foundation under Government of Sindh. The Foundation is being run by the Board of Governors and the Chief Minister of the Province is the Chairperson of the Board.

The SEF currently supports low cost private sector schools across Sindh through a per child subsidy model with the overall objective to reach out to children who do not have access to education. It works with different types of partners including individuals and small organizations. A large majority of its teachers require capacity building to further improve their teaching skills and methodology. The subject based training is a regular activity of the Foundation after every 2 to 3 years. Also being a low cost model, there are other challenges involved like high teacher turnover and migration. The Sindh Education Foundation (SEF) GoS, however continues to strive for improving the quality of education by supporting the schools through a continuous process of teacher training.

Purpose: This Post Primary Teachers' training component is planned to be undertaken through the services of an experienced Organization having the experience and technical capability to undertake such assignment to improve the overall Professional Development of the Post Primary Teachers of SEF schools, specifically for Mathematics, English and Science, through a dedicated team of professionals.

There are around 3,000 teachers to be trained on subject specific skills and practical knowledge. These teachers are located across all districts of Sindh. The training will be executed in clusters over a period of time mutually agreed upon by the two parties. The training cycle for each subject teacher is 15 days.

The total duration of the engagement of firm for the contract will be from signing of contract till two financial years.

Intended Outcomes: It is intended that by the end of the training, the teachers belonging to different academic backgrounds will be able to undertake the teaching requirements of English, Mathematics and Science for the elementary and secondary grades in the light of Sindh Curriculum (STBB) and keeping in view the 21st Century learning needs.



Training Theme & Structure

Training should be delivered as per the following guidelines:

Content	<ul style="list-style-type: none">• Content selected for the training must cover the entire length and depth of the selected content from basic conceptual clarity till advance level.• Content should be delivered in a way so that it may reflect the Blooms Taxonomy.• Selected content must cover the SLOs mentioned in the national curriculum of Pakistan. (Sindh curriculum & STBB).
Resources	<ul style="list-style-type: none">• Use of multiple resources during the training execution which are low cost and also easily accessible including relevant IT based resources. (For content teaching/conceptual clarity)
pedagogy	<ul style="list-style-type: none">• The mode of the training should support the teaching and learning practices relevant to the contextual realities of the schools particularly in rural areas of the province and could easily be translated into rural context.• Subject specific relevant and tested Pedagogies will be selected for the training.• Pedagogies selected for the subjects should be age appropriate for the learners . specifically, for elementary and secondary level students.• Pedagogies selected for the subject teaching must support learner's confidence, active participation and remove hesitation and fear of learning new concepts.
TNA	<ul style="list-style-type: none">• Selected content and pedagogies should be based on the finding of the TNA results.
Basic teaching ethics	<ul style="list-style-type: none">• Teachers should be guided about the strategies which will improve the learner's motivation towards learning.• Teachers should be guided law against the corporal punishment and its impact.
Training methodology	<ul style="list-style-type: none">• Training should be designed in a way that through out the training process teachers should be engaged in variety of activities that will enhance their skill, concepts and ideas about execution and reflective practices.

Training Execution:

- The training will be catering to approximately 3000 SEF teachers (will be divided into cohort of 35 to 40 mainly working in the rural areas of the province in low cost private SEF schools.
- **Subjects selected for the training are English, Mathematics and Science for elementary and secondary grades.**
- The expected duration of the training will be 15 days.
- The training may be implemented in clusters of more than one cycles. But it will be executed in the field simultaneously in at least 05 to 06 districts.
- There should be one lead trainer who will be a subject specialist and a co facilitator to facilitate the lead trainer.

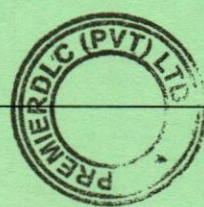


- The timings would be 7 to 8 hours per day with tea and lunch break and will continue seven days a week.

Deliverables/ToRs

Training module specifications

Content	<ul style="list-style-type: none"> • Teaching manual other training material should be authentic, updated and user friendly. • Any downloaded information should be provided with references & citation. • Printing and formatting of the module must be professional. • Training modules are required in Urdu, English and Sindhi language in soft and hard copies. • All the content must be taught with practical hands on approach • Training Modules with comprehensive thematic/operational manuals which support the quality teaching/learning of English, Mathematics, and Science with blended learning approach.
Worksheets	<ul style="list-style-type: none"> • Firm will provide worksheets for the students of selected content, teacher will use these worksheets while teaching in classroom. • For training of specific content, teachers will also be provided worksheets for practicing the learned content/concept during the training. <p><i>All the printed material and soft copies will be property of SEF</i></p>
Assessment	<ul style="list-style-type: none"> • Teachers will be trained on assessment techniques relevant for the Formative and Summative assessment of subjects' science, mathematics and English. • Guidelines for test paper development (subject specific) with sample papers.
Lesson plans	<ul style="list-style-type: none"> • Subject specific/topic specific lesson plans for the selected topics should be the part of the training module.
List of resources	<ul style="list-style-type: none"> • Firm will provide the list of resources which is required by the schools for the teaching of the core subjects in elementary and secondary level. • It include science lab material(biology, physics, chemistry • Essential material required for the learning of second language (2nd language). • List of material required for mathematic. • List of resource also contain virtual resources (web sites, applications, YouTube channels etc.)
Project based learning	<ul style="list-style-type: none"> • Project based learning, its concept and impact on the learning potential of the students. • Guidelines for the development of the projects for specific subjects and grades. • Sample projects (STEM) with implementation guidelines and student's performance assessment guidelines.
New teachers induction program (subject	<ul style="list-style-type: none"> • Firm is expected to provide separate module which will be used by the schools for the orientation/in-house training of newly hired subject specific teachers.



specific)	<ul style="list-style-type: none"> Module contain guidelines, links for on lines relevant resources, pre-& post - test paper, worksheets, etc.
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Note: *All the printed material and soft copies will be property of SEF*

General

Training need analysis tool and report (15% sample)	<ul style="list-style-type: none"> Firm will develop, pilot and finalize the training need analysis tool to identify the actual needs of the teachers for subject specific training. Firm will conduct training need analysis in selected schools(Representative sample selected on random sample basis) in all the regions of Sindh and submit the final report that reflect the findings, suggestions and framework for the expected training.
Pre-& post test	<ul style="list-style-type: none"> Pre-& post test paper will be developed by the firm which would reflect the learning outcomes of the training. Firm will submit comprehensive report of pre-post test results.
Trainees Performance report	<ul style="list-style-type: none"> Firm will be expected to submit the progress report of each trainee. Master trainers on each venue will develop this report. Report must reflect the overall performance of the trainees at each venue throughout the training cycle.
Final training report	<ul style="list-style-type: none"> Firm will submit final report of the training which include: <ul style="list-style-type: none"> Overall description of the training content and work plan Attendance ratio of the participates districts wise Pre-post result analysis (cumulative and districts wise) General finds and recommendations Training feedback of 60% of the Participants
Venue details	<ul style="list-style-type: none"> Venue must be well lit and ventilated Proper seating arrangement is essential that support group work and other interactive activities during the training session. Generator facility is mandatory.



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ANNEX B

Consultant's Reporting Obligations

The consultant should directly report to the PA's Coordinator **Mr. Ali Usman, Deputy Director Training & Assessment Unit, SEF.**

The consultant should submit report to **Mr. Ali Usman, Deputy Director Training & Assessment Unit, SEF.**



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ANNEX C

Cost Estimate

Payment milestones: After signing of contract following is the payment milestone.

Installment	Percentage of Payment	Targets
First	10%	Mobilization cost
second	15%	Submission of the: <ul style="list-style-type: none">• Final training need analysis report• Training Plan and execution strategy.• Training Manual
Third	30%	On the successful completion of 1500 Teachers
Fourth	35%	On the successful completion of further 1500
Final	10%	Submission of all relevant reports, attendance, profiles, tests and feedback

Note:

This fee is for the training of maximum 3000 teachers but the fee shall not be reduced and/or nothing shall be deducted if, not due to a fault of Consultant, less than 3000 teachers participate or successfully complete the training under this Contract."

All out of pocket expenses shall be paid by SEF

For the period from 14th June, 2023 and continuing through 13th June, 2024.

TOTAL COST: Pak Rupees 162,652,200/= (One Hundred Sixty-Two Million Six Hundred Fifty-Two Thousand & Two Hundred Rupees Only)) (inclusive of all Government Taxes)

